

The Rotary Foundation

**Rotary District 6250 Memorandum of Understanding
Addendum to The Rotary Foundation Club Memorandum of Understanding**

This document is the official Addendum to The Rotary Foundation (TRF) Club Memorandum of Understanding (MOU) for RI District 6250, Inc. (D6250) for clubs participating in the Rotary grants utilizing District Funding. It is an agreement between the club and its district, explaining what measures the club will undertake to ensure proper implementation of grant activities and management of Rotary Foundation District Grant funds. By authorizing this document, the club agrees that it will comply with all Foundation and D6250 requirements.

As authorized by TRF, D6250 has set up the following qualification plan, terms and conditions, and guidelines for qualifying its member clubs, provided they meet TRF minimum requirements:

1. The club agrees to and signs the Club MOU as provided by TRF.
2. The club president-elect for the term 2024-2025 or a club-designated appointee attends grant management and qualification training (Grant Management Seminar).
3. There are no Rotary Foundation donation requirements for the first grant a club receives in its history
4. For all grant requests after the first historical grant, the club must have contributed to the Annual Programs Fund at a level of at least \$100 per capita either in the immediate previous year or within the current year.
5. All Grants (Global and District) will have a review and approval by the respective grants committee before submitting for The Rotary Foundation / District Designated Funds.
6. No funds will be distributed pursuant to a District 6250 Grant until the newly approved grant’s primary club has all previous grant requirements (including reporting) current and up to date.
7. All grant requests and supporting documentation are also subject to random review and verification by the District Foundation Stewardship Committee.
8. The club will retain relevant documentation on all grant activities including but not limited to receipts, media coverage, written agreements, legal documents and letters of intent for a period of not less than 5 years

*We, being responsible for administering grant activities for the **Rotary Club of** _____, agree to and certify that the club will adhere to the requirements listed in this Addendum to the Club Memorandum of Understanding and will notify **RI District 6250, Inc.** of any changes or revisions to club policies and procedures related to these requirements.*

Club President	
Term	2024-2025
Name	
Signature	
Date	

Club President - Elect	
Term	2025-2026
Name	
Signature	
Date	

If any Rotarian or Rotary Club has a concern, objection or complaint about matching grants, approvals/denials, conflicts-of-interest, project implementation, or other grant decisions they may contact a member of the Foundation Stewardship Committee (FSC). FSC contact information is available on the District 6250 website at www.rotary6250.org.